

PRIVACY NOTICE, COOKIES, AND DATA PROTECTION

APPROVAL CONTROL

Document	Privacy Notice, Cookies, and Data Protection
Purpose	To transparently clarify how CGV advogados handle personal data.
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CHANGE HISTORY

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October 26, 2023	3 rd	October 26, 2023	Ticiana Lins Kirszberg	Mirela Saar	Alignment with other CGV advogados' policies.



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1. INTRODUCTION

The law firm Chalfin, Goldberg e Vainboim Advogados Associados has adopted this Privacy Notice and Data Protection, demonstrating its commitment to transparency and full respect for the privacy of users of its website, individual clients, representatives, partners, and any other individuals related to the corporate clients of Chalfin, Goldberg e Vainboim Advogados Associados.

Following these guidelines, information will be available regarding the purpose of data usage, sharing, transfer, data retention period, provision of a means of communication to enable the exercise of your rights, as well as information about the security of your data.

2. ABOUT US

The processing of data will be carried out by Chalfin, Goldberg e Vainboim Advogados Associados, a firm duly registered with the Brazilian Bar Association, headquartered at Avenida Presidente Wilson, 231, 26º andar, Centro, Rio de Janeiro, RJ, CEP: 20.030-905 (hereinafter referred to as CGV Advogados).

For any questions or further clarifications regarding the processing of personal data, please contact the Data Protection Officer at +55 (21) 39707200 or via email at dpo@cgvadvogados.com.br.

The processing of personal data is carried out in accordance with the provisions of the Brazilian General Data Protection Law (Law No. 13.709/2018) throughout the entire process.

3. WHAT PERSONAL DATA WE PROCESS

In compliance with the limits established by applicable legislation, CGV Advogados, with the aim of making feasible and/or improving the provision of legal services, whether advisory or contentious, may process various types of data.

Regarding the provision of legal services, CGV Advogados may also have access to the personal data provided in the demands.

Here are some examples of data that will be processed:



- **Identification Data:** Information related to an identified or identifiable natural person, such as: full name, CPF (Individual Taxpayer Registry), Brazilian identity card, address, phone number, personal email, IP address, and other unique identifiers.
- **Financial and Banking Data:** Information related to bank accounts, payment data, and other information related to billing for the services provided, such as: branch and account number, credit card information, etc.
- **Proposal Data and Contracts:** Information related to the provisions of proposals and/or contracts, including clauses, coverage, exceptions, payment agreements, transactions, etc.

Personal data will only be processed to achieve the purposes mentioned in this Privacy Notice.

Data collection may be performed directly from the data subject or from public sources. In specific cases, it is possible that personal data may be collected through third parties, such as credit bureaus, partners, or service providers, all of whom are legitimate sources and have been previously subjected to internal approval processes.

4. FOR WHAT PURPOSES DO WE PROCESS YOUR PERSONAL DATA

Personal data will be processed for legitimate, specific, and explicit purposes, with the aim of serving website users, individual clients, representatives, partners, and any other individuals related to corporate clients, to make feasible and/or improve the provision of legal services, whether advisory or contentious, for which CGV Advogados has been hired. These purposes include but are not limited to:

- *To comply with legal or regulatory obligations that apply;*
- *To fulfill a contract or preliminary procedures related to the contract for the provision of legal services or contracts with suppliers;*
- *To conduct training;*
- *To hold meetings, videoconferences, or teleconferences for the discussion of various topics;*
- *To manage several purposes, such as research, planning, service development, security, and risk management;*



- *To provide relevant content from CGV, including newsletters, events, event invitations, thank-you notes, and others, with appropriate consent.*

5. WITH WHOM DO WE SHARE YOUR PERSONAL DATA

Data is shared only with those who genuinely need access to it, in order to fulfill the contract for the provision of legal services, within the limits of legal treatment or determination. It is ensured that those who have or may have access to the data respect and maintain the confidentiality and security of data.

In the case of registration for participation in one of our events, the personal data of the data subject may be shared with event organizers and/or other participants.

Personal data of CGV advogados will be shared as specified in the Privacy Policies for Partner Lawyers, Interns, Employees, and Candidates for admission to the firm.

Regarding legal proceedings, data will be shared as required by court order or whenever necessary, for example, with legal correspondents, auditing firms, accountants, technical assistants, and court-appointed experts.

6. IS THERE INTERNATIONAL TRANSFER OF YOUR DATA?

CGV Advogados does not perform international data transfers, except in the case of serving foreign clients. In such cases, it will be ensured that transfers are made with the necessary safeguards for the protection of the personal data involved, in compliance with applicable law.

7. HOW LONG DO WE RETAIN YOUR DATA

Data will be stored in accordance with **Data Retention Policy of CGV Advogados** for the period necessary to achieve the purposes for which it was collected, or when the data subject is entitled to request the termination of processing and deletion of their personal data. However, CGV Advogados may retain your data for longer periods when required by law.



At the end of the processing of personal data, except for situations established by applicable law, personal data will be completely excluded or returned in accordance with the **Information Lifecycle and Classification Policy**.

If interested, website users, individual clients, representatives, partners, and any other individuals related to corporate clients may request proof of exclusion.

8. WHAT ARE THE RIGHTS OF THE DATA SUBJECT

The Brazilian General Data Protection Law (LGPD) has granted specific rights that can be exercised by the data subject upon request and has reinforced existing rights by imposing more transparency in communications between data controllers and data subjects.

In compliance with Article 9 of the LGPD, the data subject will have facilitated access to information about the processing of their data, which will be provided by CGV Advogados in a clear, appropriate, and conspicuous manner to fulfill the principle of free access.

- Specific purpose of the processing;
- Manner and duration of processing, taking into account trade and industrial secrets;
- Identification of data controller;
- Contact information for data controller;
- Information about data sharing by the data controller and its purpose;
- Responsibilities of agents who will perform the processing; and
- Rights of data subject, with explicit mention of the rights contained in Article 18 of LGPD.
 - **Confirmation of the existence of data processing;**
 - **Access to the data;**
 - **Correction of incomplete, inaccurate, or outdated data;**
 - **Anonymization, blocking, or deletion of unnecessary, excessive, or data processed in non-compliance with the Brazilian General Data Protection Law;**
 - **Data portability to another service or product provider, upon express request, in accordance with the regulation of the national authority, taking into account trade and industrial secrets;**



- ***Deletion of personal data processed with the consent of the data subject, except in the cases provided for in Article 16 of LGPD;***
- ***Information about public and private entities with which the data controller has shared data;***
- ***Information about the possibility of not providing consent and the consequences of refusal;***
- ***Revocation of consent, in accordance with Article 8, Paragraph 5 of LGPD.***
- ***The data subject has the right to petition regarding their data against the data controller before the national authority;***
- ***The data subject can oppose processing based on one of the exceptions to consent, in case of non-compliance with the LGPD;***

If you wish to revoke your consent, confirm the existence of processing, access your data, correct it if you believe your data is being used by CGV Advogados excessively or in non-compliance with the LGPD, or if you wish to exercise any of your rights, please contact the Data Protection Officer, Ticiana Lins Kirszberg, at dpo@cgvadvogados.com.br.

The email subject should be: INFORMATION, ACCESS, DATA CORRECTION.

The data access request policy clarifies the rights of the data subject and the internal procedure for responding to requests.

The guarantee of these rights is ensured by Chalfin, Goldberg e Vainboim Advogados Associados.

9. SECURITY AND CONFIDENTIALITY

CGV Advogados strives to keep all data stored in the system secure, which is developed by service providers then retained and operates in compliance with current data protection standards.

CGV Advogados maintains and will timely enhance appropriate technical, administrative, and organizational measures to ensure the security of the stored Personal Data and mitigate potential risks.

Appropriate security measures are employed from the inception to ensure the protection of personal data and prevent unauthorized access.



CGV Advogados adheres to security systems and policies, as well as undergoes periodic assessments to protect data.

Personal data provided by website users, individual clients, representatives, partners, and any other individuals related to corporate clients are confidential, and CGV Advogados commits to confidentiality in accordance with this Privacy Notice and the applicable law.

The information provided will not be sold, distributed, or otherwise commercially made available.

CGV Advogados will regularly conduct tests, assessments, and checks on the effectiveness of technical, administrative, and organizational measures to ensure the security of processes involving the processing of Personal Data of website users, individual clients, representatives, partners, and any other individuals related to corporate clients.

10. COOKIES POLICY

A cookie is a small computer file or data packet sent by an Internet site to the user's browser.

Its main function is to store user preferences for a specific Internet site, making the online experience easier by saving browsing information.

With cookies, websites can keep your session active, remember your site preferences, and provide you with locally relevant content. There are two types of cookies:

Original cookies are created by the site you access. The site is displayed in the address bar.

Third-party cookies are created by other sites. These sites contain some content, such as ads or images, which is viewed on the web page you access.

The CGV Advogados website uses cookies to better serve you when you return to our site. You can configure your browser to notify you when you receive a cookie, giving you the option to accept it or not.

Cookies used on www.cgvadogados.com.br:

Domain	Name	Lifespan	Purpose	Type
www.cgvadogados.com.br	WSS_FullScreen Mode	While the session is open (deleted when	It indicates to the system whether the	Usability



		the browser is closed)	user is using "Full Screen" mode	
.cgadvogados.com.br	_ga	2 years	It is used to distinguish users	Performance review
.cgadvogados.com.br	_gat_gtag_UA_131030493_1	1 minute	It is used to control request rate	Performance review
.cgadvogados.com.br	_gid	24 hours	It is used to distinguish users	Performance review
.cgadvogados.com.br	rdtrk	1 year	It is used to store a list of all pages a visitor has accessed within your domain even before conversion	Performance review

11. DO YOU HAVE ANY QUESTIONS?

If you have any questions regarding the processing of personal data or if you wish to exercise any rights guaranteed by LGPD, we kindly request that you contact the Data Protection Officer, Ticiane Lins Kirszberg, via email at dpo@cgadvogados.com.br.

12. CHANGES TO THIS POLICY

CGV Advogados will timely update this Privacy Notice, with changes being published on the website or communicated via email.

This version was last updated on 26/10/2023.